

TALK ACTION

Facilitation Training

09.30	Registration
10.00	Introduction
10.10	What do we mean by facilitation? The roles of a facilitator What are we actually 'facilitating'?
11.20	Tea Break
11.35	Who are we facilitating?
12.00	Active facilitation – keeping the process moving
12.45	Building trust
1.00	Lunch
2.00	Working together – dealing with problems
3.00	Tea Break
3.15	Facilitation – the nuts and bolts
3.45	Development and empowerment
4.00	Evaluating the facilitated process
4.15	Close